

## THE WOODVILLE TOWNSHIP TRUSTEE'S REGULAR MEETING – April 6, 2022

A regular meeting of the Woodville Township Trustees was held on April 6, 2022. Those in attendance: Trustees: Chairman Paul Runion, Bill Hammer, and Ken Green, Fiscal Officer Lori Kepus, Zoning Inspector Steve Michaelis (left at 7:27 pm) Road Supervisor Jim Busdiecker, and Assistant Fire Chief Dave Miller. Fire Chief Tim Schnitker was absent.

Trustee Chairman Paul Runion called the meeting to order at 7:00 pm. This meeting was held observing the COVID-19 pandemic precautions including social distancing.

**EMS** – No report.

**FIRE DEPARTMENT** –Chief Schnitker sent an email of recent fire activity:

- The Captain of Fire position (my old position) was posted April 1st on our *IamResponding* system noting that position descriptions and qualifications can be emailed to any applicant. Letters of Interest and Resumes are due to the Fire Chief by April 15.
- Complete gear inventories have been completed gathering expiration dates for turnout gear. I will be getting in contact with vendors to get options and prices as we have the following needs currently: 8 helmets (when probationary members come off probation they switch to a black helmet), 9 Nomex hoods, 4 turnout coats, 4 turnout pants, and 18 pairs of boots.
- Radios / Tower: I have a meeting coming up with Bender Communications about the tower, old radio equipment and radios on April 8th. I am going to be getting price quotes on some more portable radios as we currently do not have enough.
- The new truck Pre-build meeting went very well. The project coordinator went line by line on everything in our specs. He pointed out some areas that were not exactly what we intended and some saving us some money and some just not what we thought we said. We discussed deleting some things, adding some things and changing some things. They will put the updated proposed specs together and send them to us to review with the Trustees. Overall, I was impressed with the process and the oversight. The facilities were not what I expected, but that tells me they put more effort into building a good product than impressing people. The assembly floor was fairly small and had constant oversight on the floor.
- Atlantic Emergency Solutions performed the annual service test on our Hurst Equipment. Our Sheers barely passed the minimum requirements. Either the blades, the pivot bolt or both are bent. This may last until next year, or may break between now and then. The cost to have the parts replaced is \$1,920.00. **Trustee Hammer made a motion to purchase parts for the Hurst equipment in the amount of \$1,920. Trustee Runion seconded. All answered yes to roll call. Motion passed.** There is also a piece missing from our Strong Arm, a small spreader/cutter approved for interior use. Unfortunately, you can't just order the 1 piece that is missing, you have to order the assembly. I ordered that piece also. The cost is \$341.00.
- It has come to my attention through my full-time job that the new Unication pagers we just bought have a known intermittent problem with the charging system. The way we bought them, they come with a charging system kind of like a cell phone charger. These units have been known to have the rubber weather cover tear off as well as have the charger plug pulled out. It is a rather expensive repair if needed. There is a charger cradle just like what we normally use available at \$90 each. We are going to evaluate the way they are now, talk with the firefighters who have them and decide if we need to move forward with purchasing cradles or go with what we have. Our units are under warranty so we have some time.
- I have received copies of proof of auto insurance for most of the department members personal vehicles as well as the Hepatitis B vaccine declination forms and passed those on to the fiscal officer to be kept on file.
- The updated start date for the plumbing replacement project by the Delventhal Company is now May 9.

After reviewing quotes, Trustee Green made a motion to accept the quote from Dave's Home Repair, Genoa, in the amount of \$1,800 to replace 54 lighting fixtures supplied by the township with LED lighting in all office areas and the station's meeting room and to install an emergency circuit for the EMS drug dispensing machine and to purchase the LED bulbs from Pepco Electric, Perrysburg in the amount of \$4,626. Trustee Runion seconded. All answered yes to roll call. Motion passed. Lighting in the truck bay will be done at a later date. The quote included the disposal of the old fixtures and bulbs.

**ZONING** – Zoning Inspector Steve Michaelis presented the following zoning permits:

- Kevin Massie, 3036 CR 14, Woodville, for a shed for personal storage. The \$50 permit fee was paid.
- Nate Liskai – US 20 – an unsigned permit for a building and grain bin.
- Dan Liskai – South Street - I talked with Dan again and he stated he put in a foundation a while ago, but has no plans to build anything so does not need a permit at this time.
- Dean Anstead – CR 107 – Dean wants to apply for a conditional use permit for a home-based business - landscaping/lawn care.
- Jo Sevits – CR 38 – Has inquired about having a wine tasting room on her property. Ms. Sevits is growing grapes on her property and plans to have a winery. I am attempting to contact John Willey, Regional Planning for guidance.
- Discussed with Ron Wagner what he needs to cleanup on his property.
- Tom Linke – He has made some progress and moved some items, but some has only been moved to his other property by the railroad tracks on TR 163 possibly creating a different problem.
- Still need a member to serve on the Zoning Commission and alternates to serve on both the zoning commission and zoning board. Two other members plan to resign this year.

**Greifendorf property** – 1314 SR 20 – the property did not sell at auction last month. The Trustees unanimously agreed to authorize Sandusky County Prosecutor Beth Tischler to reach out to Tax Ease to have them cleanup the property and keep it maintained, mow the grass, secure the building and outbuildings, or sign it over to the County Land Bank to clear the property. The Trustees do not wish to pursue a purchase. If this property continues to be a nuisance, the Trustees will take action to bring this matter to a close.

**CEMETERY** – Spring Cleanup at both Woodville cemeteries is complete. The port-a-john cleanout will be put on a regular 3-week cleaning schedule for the spring/summer by Adkins Sanitation. Workers will be installing 10 footers this season.

**ROAD DEPARTMENT**- Road Supervisor Jim Busdiecker reported on the following:

- Workers will soon install a crossover on TR 115. Trustee Green made a motion to also widen TR 115, especially at the intersection of TR 115 and SR 300 and to dip out a 100' section to correct an old problem. Trustee Runion seconded. All answered yes to roll call. Motion passed.
- Trustee Green made a motion to **adopt Resolution 2022-05 a cooperation agreement authorizing the Sandusky County Engineer to prepare and submit the bid package for the 2022 resurfacing of various roads in the county and to execute contracts as required.** Trustee Hammer seconded. All answered yes to roll call. Motion passed. Woodville Township will be paving TR 115 from TR 93 to SR 300, and a portion of the Township's Road Maintenance Building Parking Lot at 761 E. Main Street. The county will be opening bids for the paving of TR 115 and a portion of the road maintenance building parking lot on April 26 at 10:30 am.
- Trustee Green made a motion to pour a concrete apron 8' across the entire length of the road maintenance buildings. Trustee Runion seconded. All answered yes to roll call. Motion passed.
- After discussing quotes and their options, Trustee Hammer made a motion to spend up to \$1,600 for a concrete containment for the fuel tank from Mack Vault, Bowling Green, at the road maintenance building. Trustee Green seconded. All answered yes to roll call. Motion passed.
- Dodge issued a recall on the antilock brake system module for the new 2020 Dodge RAM truck. It will be taken to Charlie's Dodge for repair.
- A Buckeye Sanitation truck broke down preventing them from bringing a dumpster for the next township garbage day. We will use our dump truck and haul the garbage to the landfill like we used to do years ago.
- Trustee Runion attended the Woodville Village Council meeting to further discuss Township resident's use of the Village's vegetation site. Discussions continue.
- Trustee Green took the application for a private water system site plan for a new well at the road maintenance building to the County Health Department. This will also require a permit fee of \$605.00.
- Trustee Runion made a motion to take the starter off the fork lift and rebuild it. Trustee Green seconded. All answered yes to roll call. Motion passed.

The Trustees signed a permit to work in the right-of-way for Amplex Internet. Amplex plans to build a new fiber optic cable route on TR 16 to CR 169 using the existing utility poles.

The Township received an email from Bryan Bartsch, Mine Planning Specialist with The Olen Corporation/Area Aggregates with a summary of conclusions from NRM's recent assessment of the ditch functionality between the quarry on CR 32 and Sugar Creek and letter of response from Rob Rosell, Operation Manager, Area Aggregates to the county engineer:

*In 2021 it came to our attention that there was concern that Area Aggregates was contributing to crop field flooding, ditch sedimentation, and erosion in the area between US Route 20 and Sugar Creek. In response to this we had several meetings with the township and the parties involved to examine the concerns and possible solutions. As a result of these meetings Area Aggregates installed additional measures to ensure that water from the quarry is discharged to the ditch at a consistent rate and we are currently developing additional water storage in the quarry in order to maintain consistency during high precipitation events. With these measures in place we are confident that water discharge from the quarry can stay at or below current levels.*

*In September 2021 we commissioned Natural Resources Management, LLC (NRM) to complete a comprehensive survey and assessment of the functionality of the drainage ditch from Area Aggregates Outfall to its confluence with Sugar Creek. The conclusions of NRM's study are attached.*

*Based on the summary of findings by NRM, Area Aggregates believes that the ditch is functioning more than adequately to receive the currently permitted discharge from the quarry, and we are not responsible for any alleged flooding or excessive sedimentation downstream. At this time no further action is planned by Area Aggregates.*

**FISCAL OFFICER** – Kepus presented the Trustees with the Township's **balanced bank reconciliation** for the month of March, and the updated Fund, Revenue, and Appropriation Status reports.

Below is the March financial report.

March Revenue Received	\$ 570,102.28
March Expenses Paid	\$ 179,364.93
Balance of all Funds as of 3/31/2022	<b>\$ 2,600,728.81</b>

Trustee Hammer made a motion to renew our membership with the Township Association in the amount of \$410.00. Trustee Runion seconded. All answered yes to roll call. Motion passed.

Trustee Green made a motion to approve the warrants. Trustee Hammer seconded. All answered yes to roll call. Motion passed. Trustee Green made a motion to approve the Trustee's March 16, 2022 regular meeting minutes. Trustee Hammer seconded. All answered yes to roll call. Motion passed.

At 8:55 pm, with no further business, Trustee Hammer moved for adjournment. Trustee Green seconded. This meeting was held in accordance with the Ohio Revised Code's Sunshine Law.