

THE WOODVILLE TOWNSHIP TRUSTEE'S REGULAR MEETING – April 5, 2023

Vice Chairman Ken Green called the meeting to order at 7:00 pm and led the audience in the Pledge of Allegiance.

Attendance:

Trustees: Paul Runion and Ken Green
Fiscal Officer: Lori Kepus
Fire Chief: Tim Schnitker
Assistant Fire Chief: Mark Grove (left at 8:16 pm)
Road Supervisor: Jim Busdiecker
Zoning Inspector: Steve Michaelis
Guests: Carlos Baez (left at 7:20 pm)

The meeting opened with the bid opening for two upcoming road projects. Three bids were received for each project. The bids were opened, inspected, and read by Sandusky County Engineer Carlos Baez.

2023 Resurfacing of Various Township Roads in Madison, Washington, and Woodville (TR 42) Townships – Engineer's Estimate is \$295,000

Gerken Paving, Napoleon	\$332,792.50
Henry Bergman, Genoa	\$314,824.50
M&B Asphalt Co., Old Fort	\$304,609.00

Issue II Project - 2023 Township Roads Resurfacing Project in Jackson, Madison, Rice, Scott, Washington, and Woodville (TR 14) Townships – Engineer's Estimate is \$705,000

Gerken Paving, Napoleon	\$728,691.95
Henry Bergman, Genoa	\$726,799.65
M&B Asphalt Co., Old Fort	\$698,622.30

Mr. Baez will review the bids and submit a letter of recommendation to the Trustees. The OPWC did award the Issue II grant to the townships, but the contract for that project cannot be awarded until after July 1, 2023. The three-township road project can be awarded at any time.

Mr. Baez also stated that their office continues to try to secure funding to replace the Cherry Street Bridge in Woodville. The weight limit was lowered from 80,000 ton to 15,000 ton as a safety precaution. It is just cautionary at this point in time, but it needs to get done. Chief Schnitker had all of the fire trucks weighed. Three trucks are over 40,000 ton, so they will be making adjustments for staying off this bridge as much as possible and only cross the bridge in an emergency situation. All of our mutual aid departments have been notified as well.

EMS – The new squad is progressing quickly now on the production line at Horton.

Kepus stated she has arranged for the carpet to be cleaned in the EMS quarters, ordered new soap dispensers and a paper towel holder, and arranged for a part to be ordered for the recliner as it is no longer under warranty.

FIRE DEPARTMENT – Fire Chief Tim Schnitker reported on the following:

1. I called Northwood door to come out and replace the seal under X-5's door and adjust the top so there is not gap. We get water in there regularly. Parts are on order. They also looked at other damage to X-2's door. The bar that raises the door was damaged when I raised it to get the batteries out for the truck. There are some minor scratches in the top of the cab that were repaired.
2. I have a quote for the Link Layer Authentication that we need to purchase for our old MARCS radios and then possibly have it activated in our new Motorola MARCS radios. This will be necessary for our radios to stay on the MARCS system as of sometime in 2024. Other departments are having trouble getting this programming so I want to schedule it as soon as possible. The quote from Bender Communication is \$6,577.60 if they have to activate it in our new radios and \$5,727.60 if they only have to do the old radios. **Trustee Green made a motion to accept the quote \$6,577.60 to purchase and activate the program from Bender Communication. Trustee Runion seconded. All present answered yes to roll call. Motion passed.**
3. Mike Brzeczek Jr. took his EMT class through Owens. He did not request financial assistance previous to the class to have it run through the Department because he was already a student there and had a deadline to get registered. While it was beneficial in helping him get his full-time job in Defiance, he is also staying in Woodville and remaining on the department as an active member. He is not on the same schedule as other firefighters so he is in town when some are not and often during the day. He has asked if he could at least get his hours paid as it will benefit us as well. The issue was tabled until all Trustees are present to make a decision.
4. Annual Flow Test for our SCBA's will be \$884.00. I am trying to set that up for October. Work will be done by Atlantic.
5. Ordered a new cell phone and changed service to FirstNet.
6. Generator switch. Nothing new. It did work during the last storm. **Trustee Green made a motion to spend up to \$6,000 to replace the gear on the generator switch and have it professionally maintained. Trustee Runion seconded. All present answered yes to roll call. Motion passed.**
7. We had storm watch today and worked on the inventory for X-4 so we're moving forward with that project.

ZONING – Zoning Inspector Steve Michaelis reported on the following:

- The Zoning Commission met March 22nd. A public hearing is set for April 26th to consider adding language to the zoning resolution regarding solar arrays.
- **The Greifendorf property at 1314 SR 20 has finally sold.** I talked to the new owner. He is asking about possibly using the property for a butcher shop or to grow vegetables for their restaurant in Perrysburg. I'm not sure if that includes a slaughter house as well. The property would be non-conforming because the size of the lot is under 1 acre (.97).

- A company called asking about installing a generator and shed at the tower on Penn Road. They are not a utility, so I informed them that they will need to meet setbacks, etc.
- Millerschones – SR 582 - I talked to their landscaping contractor. He is going to landscape so the water drains to a central point in the yard, then will be pumped to the ditch. He was informed that water cannot be retained in that area.
- Millerschones – I talked to their contractor regarding installing solar panels on the roof. No permit is needed.
- Millerschones– The zoning commission determined the best method to permit their kennel/dog breeding is to have them apply for a home-based business permit.
- Meggitt – Discussed their property on SR 105. I told them they needed a residence on the property unless they use it strictly for agriculture.
- Talked to contractors concerning the installation of cabinets in a house (no permit is needed) and building an accessory building on CR 107 for storage. They need a residence on the property to do this. Discussed if they built a barndominium could they store items there? Does this need to be a primary residence?
- Tara Dawson – CR 107 - Does she need a permit to enclose a porch? It has no roof, so she would need a permit. Also discussed her kennel. She will need a home-based business permit, but she said they are divesting the dogs and not breeding anymore.
- Regarding the certified letters that were mailed out – there have been no responses from either the Tom Linke, William Linke, or Mary Rupke. The Dombrowski/Mosier family signed for their letter.

CEMETERY – The Trustees signed one deed for two veteran’s plots for Tracy and Debra Rife, Woodville.

Workers have cleaned both cemeteries and gotten the graves watered down. Mowing will soon begin. They are also getting ready to pour footers for 3 veteran’s graves and 3 single graves.

ROAD DEPARTMENT – Road Supervisor Jim Busdiecker reported the backhoe had a leaky hydraulic hose that he fixed. One of the TR 93 arrow signs is gone and I replaced that. The starter is out on the bucket truck. I repaired that. Workers cut trees down on the new property next to the road garage.

Township roads were prioritized for 4H road cleanup. This year they may be assisted by the Boy Scouts, TR 62 north, TR 93 north, TR 28 and would be the best roads to focus on. Kepus will relay that information.

Trustee Runion made a motion to participate in the **County Engineer’s Pavement marking contract** and to stripe the centerline only on TR 139, TR 48, and TR 121, approximately 3 miles. Trustee Green seconded. All present answered yes to roll call. Motion passed.

Busdiecker continues to try to get through to someone at Frontier to discuss the damage caused by a cut wire. He said it has been next to impossible to get through to the right person, and we were given no phone number to call or email to address.

The Trustees approved a work in the right-of-way permit for a contractor for a Frontier fiber cable on TR 28 and TR 165.

Planet Aid would like to put out 3-4 bins at the road garage to collect clothing items. They state they check the bins every week. The Trustees stated this would be fine as long as the area stays clean and clear and signed a contract as such.

Trustee Runion made a motion to order **20 ton of salt from the ODOT salt contract** for the next winter season. Trustee Green seconded. All present answered yes to roll call. Motion passed. Kepus will place the order.

FISCAL OFFICER – Lori Kepus presented the Trustees with the Township’s **balanced bank reconciliation** for the month of March, and the updated Fund, Revenue, and Appropriation Status reports.

Below is the March financial report.

March Revenue Received	\$ 515,114.50
March Expenses Paid	\$ 70,799.16
Balance of all Funds as of 3/31/2023	\$ 2,916,949.40

The Auditor for the State of Ohio has begun the 2021-2022 AUP Financial Audit.

The Township was informed that on March 13, 2023, the Lorain County Auditor has appealed the Ohio Court of Appeals decision to settle the NEXUS assessed property value to the Ohio Supreme Court. The settlement that was reached between the NEXUS and the Ohio Tax Commission was to decrease the original assessed value of the NEXUS pipeline by one-third. The new valuation would be approximately 68% of the original amount. Underpayments plus interest made by NEXUS through this appeal process were now due, but will now have to wait for the decision of this appeal.

Trustee Runion made a motion to renew the **annual agreement with Sedgwick** as the township’s third-party administrator in the amount of \$570.00 to assist with Bureau of Worker’s Compensation claims and continue participation in the group-rating program. Trustee Green seconded. All present answered yes to roll call. Motion passed.

Approved the use of the fire hall for Chief Schnitker for May 2.

Trustee Green made a motion to approve the warrants. Trustee Runion seconded. All answered yes to roll call. Motion passed. Trustee Runion made a motion to approve the March 15, 2023 meeting minutes. Trustee Green seconded. All answered yes to roll call. Motion passed.

At 9:15 pm, with no further business, Trustee Runion moved for adjournment. Trustee Green seconded. This meeting was held in accordance with the Ohio Revised Code’s Sunshine Law.