

## THE WOODVILLE TOWNSHIP TRUSTEE'S REGULAR MEETING - April 5, 2017

This regular meeting of the Woodville Township Trustees was held on April 5, 2017. Those in attendance: Trustees: Chairman Bill Hammer, Paul Heineman, Ken Green, Fiscal Officer Lori Kepus, seasonal worker Wayne Sandrock, Zoning Inspector Steve Michaelis, Fire Chief Bill Andrews, Fire Captain Joe Kopp, and Township Zoning Commission member Bob Schroeder.

Trustee Hammer called the meeting to order at 7:00 p.m.

Those present for the bid opening of the 1996 Ford L8000 dump truck with Glenhill snow plow and 1984 Ford 5610 diesel tractor in addition to those already listed above: Orville Malone, Fred Johlin, Juan Castillo, Dave Netcher, Jason Smola, Carl Balsizer, Ben Brien, and Kevin Hillabrand.

Trustee Hammer opened the bids for the two items for sale. The bids were as follows.

<u>1984 Ford 5610 Diesel Tractor</u>		<u>1996 Ford L8000 Dump Truck w/Glenhill Snow Plow</u>	
Orville Malone	\$ 1,000	Orville Malone	\$ 1,000
Bob Schroeder	\$ 1,000	Ben Brien	\$ 1,000
Fred Johlin	\$ 1,760	Michael Gibbs	\$ 2,757
Juan Castillo	\$ 1,786	Kevin Hillabrand	\$ 3,500
Dave Netcher	\$ 2,000	Jim Lohmeyer	\$ 4,001
Michael Gibbs	\$ 2,413		
Jason Smola	\$ 3,500		
Jim Lohmeyer	\$ 3,753		
Carl Balsizer	\$ 3,997		

Trustee Hammer opened the floor for anyone wishing to raise their bids and stated that anyone wishing to do so must do so at a minimum of a \$50 increase.

The highest bid submitted for the 1984 Ford tractor was from Carl Balsizer for \$3,997. Jason Smola bid \$4,200. Carl Balsizer bid \$4,300. Smola bid \$4,500. Balsizer bid \$4,600. Smola bid \$4,700. Balsizer bid \$5,000. Smola bid \$5,050. Balsizer bid \$5,200. No further raises were heard. After two calls for any higher bids, Trustee Hammer closed the bidding.

The highest bid submitted for the 1996 Ford dump truck was from Jim Lohmeyer for \$4,001. Ben Brien raised the bid to \$4,100. Kevin Hillabrand bid \$4,500. Brien bid \$4,550. No further raises were heard. After two calls for any higher bids, Trustee Hammer closed the bidding.

At 7:10 p.m., Trustee Hammer made a motion to enter executive session for the purpose of discussing the bids. Trustee Green seconded. All answered yes to roll call. Motion passed. Present in executive session: Hammer, Heineman, Green, and Kepus.

All of the bidders left at this time except for Balsizer, Brien, and Schroeder.

At 7:18 p.m., the Trustees returned to regular session. Trustee Green made a motion to accept the highest bids of \$5,200 for the 1984 Ford Tractor from Carl Balsizer and of \$4,550 for the 1996 Ford L8000 Dump Truck from Ben Brien. Trustee Heineman seconded. All answered yes to roll call. Motion passed.

Balsizer and Brien left the meeting at 7:25 p.m.

Trustee Heineman made a motion to approve the minutes from the March 15, 2017 regular meeting. Trustee Green seconded. Motion passed. Trustee Green made a motion to approve the warrants. Trustee Heineman seconded. Motion passed.

**EMS** – It was reported that LS91 had 115 runs from January through March, 2017 and 65 of those runs were billable to the patient's insurance companies.

**ZONING** – Zoning Inspector Steve Michaelis reported that a resident requested a permit to build a shed in the side yard of her home which is actually also the front, but he said that it is a violation of the Township's Zoning Resolution and told her that if she wanted to proceed she could apply for a variance to the zoning resolution through Township's Board of Zoning Appeals.

Michaelis also stated that the Township Zoning Commission held a meeting on March 21 and reviewed the Township's Zoning Resolution to consider making changes and revisions to update some current requirements. They also discussed flag lots and possibly creating a new zoning district - light commercial business.

**CEMETERY** – Trustee Green reported that Perkins Tree Service, Gibsonburg submitted a bid of \$1,075 (\$25 a stump) to grind 43 tree stumps at Westwood Cemetery. At the Trustees last meeting, Beeker Landscaping, Pemberville, submitted a bid of \$1,290 (\$30 a stump). Trustee Heineman made a motion to accept the bid from Perkins Tree Service at a cost of \$1,075 to grind the stumps. Trustee Green seconded. All answered yes to roll call. Motion passed. It was reported that the Trustees hope to replace the trees that were cut down with Arbor Vitae's in the near future.

Seasonal worker Wayne Sandrock reported that cemetery cleanup has been completed and all flowers, blankets, sticks, and branches have been removed. They still need to level some new graves. The Trustees approved of ordering a load of top soil from Woodville Road Nursery. Wayne and Dave are ready to start mowing as soon as the weather cooperates. Six foundations have been ordered this spring, four regular size and two veteran's plaques and will be poured soon.

**ROADS** – Seasonal worker Wayne Sandrock was present to let the Trustees know what was going on in the road department as Road Supervisor Jim Busdiecker is out on a medical leave. The branches on TR 62, TR 39, and TR 40 have been removed. He and seasonal worker Dave Busdiecker repaired a bracket on the weed sprayer and repaired some other equipment. Wayne also stated that Johnnie Mohrman on TR 165 believes that there is a broken tile in the ditch across from his property as there is a sink hole forming. When Jim Busdiecker returns from medical leave he can investigate.

Now that the truck is sold that was used for garbage pickup, the Trustees discussed what to do with garbage that is collected from township residents. Trustee Heineman stated that he will call Buckeye Sanitation in Gibsonburg to see how much it will cost to get a dumpster at the site only on garbage collection days, the 1<sup>st</sup>

and 3<sup>rd</sup> Saturday of each month. The Trustees decided that if the cost is \$200 or less, they agreed to have a dumpster at the site until a more permanent solution can be found. The next garbage collection day is April 15<sup>th</sup>.

Trustee Hammer stated that the Village of Woodville stated that they conducted an evaluation of the Village vegetation site to determine the possible effects of additional vegetation volume of township resident's use of the site and have determined that it would be difficult to determine a usage fee, and they believe the potential for excessive amounts of vegetation would create a capacity issue and become a financial burden to the village to properly manage and maintain the area. They stated that if the situation of space would change in the future, they would revisit this request.

Triple B Enterprises, Shiloh, Ohio, submitted a quote of \$2,100 to install a steel roof on the salt shed and a quote for \$3,740 to install a steel roof on the storage building at the road maintenance garage. The Township's insurance adjustor under OTARMA - Public Entity Risk Services of Ohio (PERSO) paid \$4,817.30 for damages to the storage building during a wind storm on March 8 and \$2,546.81 for damages to the salt shed roof for a total of \$7,364.11 after the \$500 deductible was paid. The Trustees will make their decision after reviewing the siding quotes that were received last year and may possibly complete both projects at once.

Trustee Heineman made a motion to approve a permit requested by Century Link to bore in front of the Huss residence on TR 139 in Woodville Township. Trustee Green seconded. All answered yes to roll call. Motion passed.

**FIRE DEPARTMENT** – Fire Chief Bill Andrews reported on the following:

- The department did not receive the 2017 MARCS grant from the State Fire Marshal for two MARCS radios and user fees.
- He applied for reimbursement on a hazmat spill on the turnpike on March 20 in the amount of \$870.
- The department is in need of a new AED trainer as ours no longer works. A new one will be ordered in the amount of \$366.
- The department received notice of a recall on Rescue I that stated that the power steering fluid temperature may overheat and could cause a brief lock up of the steering system, so Spartan is paying to have a new a fluid cooler installed at no charge. This work was done at WW Williams on March 29.
- The department is still waiting for an opening to occur at Wonderly Collision to repair a different recall on Rescue I that was issued last year.
- The cost to service the three tornado sirens in the township by P&R Communication was \$450.
- A quote was received from P&R to install new batteries in the siren at the cemetery at a price of \$1,514 for four batteries, a charger, and labor. The Trustees unanimously approved this quote.
- The product, Chimfex, a fire extinguisher for chimneys, is used by the department, so they went ahead and ordered five items.
- Chief Andrews, Mark Grove, Joe Kopp, and Mike Brzeczek, would like to attend a leadership class at the state fire school in Bowling Green from 5:30 to 8:30 p.m. May 11. The cost is \$20 each. The Trustees approved their attendance at this class.
- There will be a public safety drone demonstration at the Center for Emergency Preparedness at Owens Community College from 10 to 11:30 a.m. April 13.

The department is again noticing problems with the county's dispatching system. They appear to be sending squads to the wrong places again. For example, Woodville's LS91 ended up covering Madison Township and then LS14 (the county's squad in Gibsonburg) ended up covering LS91 at a run on High Street in Woodville. Protocol dictates that dispatching should have toned out the Woodville Township Fire Department's First Responders, but did not. The Chief will speak with those involved.

Joe Kopp would like to explore the possibility of hiring a company to perform driver's training classes on some of the bigger fire trucks. The Trustees stated that this is a great idea and would like to institute this program for the fire department.

**FISCAL OFFICER** – Lori Kepus presented the Trustees with the Township's balanced bank reconciliation for the month of March and the updated Fund, Revenue, and Appropriation Status reports.

Kepus reported that Lisa Pauley's employer has set up a garnishment payment schedule and sent a payment of \$224 toward her court-ordered garnishment for past due rent and damages incurred by her to the rental house back in 2012.

The Trustees approved the use of the hall for fire-fighter Travis Ross on May 13 at 1 p.m.

Bob Schroeder stated that branches from a tree are encroaching on TR 93 at the intersection of US 20 causing a very dangerous situation for drivers as they do not have a clear view of Route 20. He asked that the Township trim it back as it is in the Township's right-of-way.

Kepus said that the driver's license abstracts have been completed by the Ohio License Bureau in Fremont. All drivers of Township vehicles have valid driving records. The costs for this service are reimbursed by the Township's insurance company, OTARMA.

Kepus has also completed the yearly census documents for Woodville Township – the Census of Governments, Survey of Public Employment & Payroll, the Boundary & Annexation Survey, and Local Update of Census Addresses.

At 8:58 p.m., with no further business, Trustee Green moved for adjournment. Trustee Heineman seconded. This meeting was held in accordance with the Ohio Revised Code's Sunshine Law.