

THE WOODVILLE TOWNSHIP TRUSTEE'S REGULAR MEETING - April 4, 2018

This regular meeting of the Woodville Township Trustees was held on April 4, 2018. Those in attendance: Trustees: Chairman Ken Green, Paul Runion, Fiscal Officer Lori Kepus, Zoning Inspector Steve Michaelis, Fire Chief Bill Andrews, and Road Supervisor Jim Busdiecker. Trustee Bill Hammer was excused.

Trustee Green called the meeting to order at 7:00 pm. Trustee Green made a motion to approve the minutes from the Trustee's March 21, 2018 regular meeting. Trustee Runion seconded. All present answered yes to roll call. Motion passed. Trustee Green made a motion to approve the warrants. Trustee Runion seconded. All present answered yes to roll call. Motion passed.

EMS – The EMS levy committee will hold a public open forum at 7 pm May 2 at the fire station to inform residents about the 5.7 mill levy for EMS contracted services, paramedic housing expenses, squad repairs, and maintenance costs that will be on the May 8 ballot.

ZONING – Zoning Inspector Steve Michaelis reported that the Township's Zoning Board of Appeals held a public hearing on March 29 at the fire station to review a request from Cheryl Kubista, 4061 TR 16, Woodville who had requested a light commercial conditional use permit to allow dog training and dog training classes at her residence as a home-based business. The Zoning Board of Appeals unanimously approved this request with the following parameters: they are only allowed 10 dogs per class, they can only hold classes between the hours of 8 am and 9 pm, and there is a limit of 10 dogs allowed in the house.

CEMETERY – The Trustees signed a cemetery deed for Jean Snyder, Woodville, for one plot in the veteran's section at Westwood Cemetery next to her husband Larry Snyder who was buried this week.

The Township's seasonal workers (Wayne Sandrock and Dave Busdiecker) are ready to get back to work. They will come in next week and begin placing mulch at the cemetery and will soon begin digging foundations.

Trustee Runion made a motion to make a donation of \$1,500 to the Sandusky County Community Work Program for the work the prisoners from the Sandusky County Jail did trimming last year at both cemeteries in Woodville. Trustee Green seconded. Motion passed 2-0 with Trustee Hammer absent. They were in Woodville for a total of 47 hours last year from May through October.

ROADS – Road Supervisor Jim Busdiecker reported that there are a couple of dead spruce trees at the road garage they will remove and will trim and chip various trees throughout the township in the coming weeks.

The county engineer sent an email stating that the NEXUS project in Sandusky County will be starting construction in Sandusky County on Monday, April 9. They plan to have several crews working at the same time. The NEXUS contractor is Michels, they have five different crews, and they will begin with the boring of the roads on the east end of the county and continue moving west until all the road bores are done.

FIRE DEPARTMENT – Fire Chief Bill Andrews reported on the following:

- A push rod in the pump on X-5 went bad, and it was fixed at Bay Tractor.
- Five new helmets were ordered from Finley Fire. They will be ordering three sets of boots also.
- Lifeflight would like to use our helipad more often. The Trustees approved of this request.
- New updated transmitters used to exit and enter the Ohio Turnpike were put in the fire trucks.
- The Sandusky County EMA has donated 1,000 9-volt batteries for the department to hand out to residents for use in their smoke detectors.
- Woodville Police Chief asked the department if the police department could borrow some MARCS radios to use until the village's shipment arrives. The Trustees approved of this request.
- Chief Andrews will be on vacation from April 11 through April 22.

From 9 am to noon on April 7, the fire department and LS 91 will participate in an annual hazardous material exercise sponsored by the Sandusky County LEPC (Local Emergency Planning Committee). The mock accident will be staged at the intersection of TR 93 and TR 42 by the railroad tracks. Other agencies participating include the Sandusky County EMA, the Woodville Police Department, the Sandusky County Sheriff's Office, the Sandusky County Hazmat Team, the Sandusky County EMS, Sandusky County ARES (Amateur Radio Emergency Service), Promedica Fremont Hospital, and the Harris-Elmore and Gibsonburg Fire Departments. Residents are reminded that this is a DRILL, not a real accident.

FISCAL OFFICER – Kepus presented the Trustees with the Township's balanced bank reconciliation for the month of March and the township's updated Fund, Revenue, and Appropriation Status reports.

Below is the March financial report.

Carry-over Fund Balance 2/28/2018	\$1,654,017.45
March Revenue Received	370,501.76
March Expenses Paid	<u>54,236.29</u>
Current Fund Balance as of 3/31/2018	\$1,970,282.92

The American Red Cross will hold their next bloodmobile at the station on Thursday, May 10 from noon to 5 pm.

Trustee Green made a motion to allow the Fiscal Officer to complete the direct deposit of payroll checks for members of the fire department on the fourth Wednesday of the month following the previous quarter (for example the last Wednesday of April, 2018 for the 1st Quarter, 2018 pay received for runs and training), and on the last day of the month for the trustees, fiscal officer, zoning inspector, and fire chief. Trustee Runion seconded. All answered yes to roll call. Motion passed 2-0 with Trustee Hammer absent.

At 8:36 pm, with no further business, Trustee Green moved for adjournment. Trustee Runion seconded. This meeting was held in accordance with the Ohio Revised Code's Sunshine Law.