

THE WOODVILLE TOWNSHIP TRUSTEE'S REGULAR MEETING – April 20, 2022

A regular meeting of the Woodville Township Trustees was held on April 20, 2022. Those in attendance: Trustees: Chairman Paul Runion, Bill Hammer, and Ken Green, Fiscal Officer Lori Kepus, Zoning Inspector Steve Michaelis Road Supervisor Jim Busdiecker, Fire Chief Tim Schnitker, Assistant Fire Chief Dave Miller, Firefighter Matt Depner (left at 9:05 pm) and Township Resident Tom Linke (left at 8:04 pm).

Trustee Chairman Paul Runion called the meeting to order at 7:00 pm. This meeting was held observing the COVID-19 pandemic precautions including social distancing.

EMS – LS19 had 45 call in March with 27 transports to local hospitals – 22 advanced life saving calls and 5 basic lifesaving calls.

FIRE DEPARTMENT –Chief Schnitker reported on the following:

- Looking into a new more affordable radio option. Half of the old radio stuff had zero value. Benders is looking at options for the Minitor V pagers and discussing our options for UHF radios. The county is looking to upgrade soon also. The batteries for the current Motorola MARCS radios are at their end-of-life cycle. I have ordered new batteries for all of the radios. The cost was \$3,325.
- Benders has looked at our radio tower frequency issue. Our radio frequency expires in 2024. We are working on getting updated letters from Wood and Ottawa County for the MARCS radios.
- The tornado Siren will be looked at during next month's test as it has been reported that it is not always working properly.
- We would like to order another flammable cabinet for the storage of chemicals. Jim will order one from Uline. Proceeds from the OTARMA MORE \$1,000 grant will be used toward this.
- Brandon Westerman was named the new Captain of Fire, my old position.
- The Ford Brush Truck will soon go in for its 15,000-mile check.

Dave Miller presented proposed changes to the Sutphen Truck Order. After discussion, Trustee Hammer made a motion to approve the change order in the amount of \$15,133.69 bringing the new contract price of the truck to \$652,929. Trustee Green seconded. All answered yes to roll call. Motion passed.

Trustee Green made a motion to purchase 5 sets of turnout gear from Phoenix in the amount of \$15,475, 8 helmets (\$3,052), and 17 pair of boots (approximately \$7,100). Trustee Hammer seconded. All answered yes to roll call. Motion passed.

Trustee Green made a motion to approve the payment of \$6,485 by direct deposit for the Volunteer Firefighter's 1st Quarter, 2022, pay for runs and training. Trustee Hammer seconded. All answered yes to roll call. Motion passed.

ZONING – Zoning Inspector Steve Michaelis reported on the following:

- Dean Anstead – CR 107 – I need to schedule a hearing for a conditional use permit for a home-based business. He wants to apply for a conditional use permit for a home-based business – landscaping / lawn care. The trustees asked the hearing be delayed due to renovation of the fire station meeting area.
- Jo Sevits – CR 38 - inquired about having a wine tasting room. She is growing grapes on her property and making wine. Per ORC 519.21 selling wine is OK if you grow the grapes on your land. I will write a permit for ag use and there will be no fee.
- Mike Beam – US 20 – would like to get a permit for a pond. Not sure he can meet the zoning requirements, so will need a variance.
- Ron Wagner – CR 107 - Discussion with Mr. Wagner about what he needs to cleanup. Clean-up is in progress, so I would like to wait a meeting or two to revisit his issue before further action is taken.
- Tom Linke – 6280 CR 165, 4632 CR 16, & 1970 Main Street. He has moved some items. I've seen progress on his properties but there is still a lot to be done. My concern is that the junk is ending up on his property on TR 163 north of the railroad. Linke said he was disposing (of his trash) in a borrow pit on his property on TR 163. Michaelis suggested we have the prosecutor's office send a letter extending the deadline by 30 days. Tom also stated he is trying to sell one of the properties and may put up an ag building on TR 16 for animals and storage.
- William & Kaye Linke – 22131 CR 2 – storage of junk/trash, unlicensed or inoperable vehicles. Will continue on to the prosecutor for action by the court.
- Jacky & June Skaggs - 3699 CR 93 – possible second residence. Will continue on to the prosecutor for action by the court.
- Mary Rupke – 3800 CR 93 – The camper is still there. Will continue on to the prosecutor for action by the court.
- Zoning Board of Appeals - it was discussed previously to appoint some alternates in case a member could not attend a hearing. Zoning Commission – We need to appoint one new member immediately. Eric Almroth has resigned and is moving to Elmore.

- Tom Linke – The village leases a solar field on their property on Lime Road. The property is located in the township. Tom has an issue he's witnessed with the overspray of chemicals from the solar field area. Even though this is not a township issue, I spoke about Tom's complaint with Woodville's Village Administrator Keith Kruse, and he stated that he has never received any complaints about run over before, and there should be no overspray as there are well fields there. Kruse had no idea this was happening as the council meeting was the first time he had heard of this issue so he called the company that leases the solar field and is waiting for a return phone call.

At 8:04 pm, Trustee Hammer made a motion to enter Executive Session to consider the appointment, employment, dismissal, discipline, promotion, or demotion of a public employee per ORC 121.22 (G)(1). Trustee Green seconded. All answered yes to roll call. Motion passed. Present in Executive Session: Trustees Runion, Hammer, Green, Fiscal Officer Kepus, and Zoning Inspector Michaelis.

At 8:09 pm, the Trustees returned to Regular Session.

Trustee Runion said that we were all informed on Monday, April 18 after being invited to an announcement by Martin Marietta that they would like to install three windmills on their property. Trustee Runion added that the Township knew nothing of this plan. The meeting we attended on Monday was the first we had heard of this.

Martin Marietta has filed for an application for a wind industry project by OneEnergy, Inc. Findlay, Ohio, to be located on their property behind the Woodville Cemetery. They would like to put up three 1.5-megawatt (MW) wind turbines for a total nameplate capacity of 4.5 MW. Each would have a hub height of 262-feet and a total tip height of 405-feet and would be 2,700 feet from the closest residential property line and 2,775 feet from the closest residence.

The permit application states that the project will provide a significant portion of the plant's annual energy needs. They stated that the wind turbines will not create objectional conditions as they do not emit noxious odors, they do not create nuisance levels of noise, they do not create dust, nor produce hazardous materials.

Zoning Inspector Steve Michaelis recused himself to avoid any potential conflicts of interest from the Martin Marietta permit application due to his personal business relationship with Martin Marietta. The Trustees will ask Regional Planning Director John Willey if he will step to help with this application. The Trustees also agreed to seek a legal opinion from Sandusky County Prosecutor Beth Tischler as large windmills are not addressed in the township's zoning resolution.

CEMETERY – Seasonal workers are back and have started mowing in between the rain and snow showers!

ROAD DEPARTMENT- Road Supervisor Jim Busdiecker reported on the following:

- Workers will soon install a crossover on TR 115.
- Asked the Trustees how wide they would like to widen TR 115? They agreed on 16'.
- Widened the parking lot at the road maintenance building.
- Working on the fuel tank area.
- Will be ordering a flammable storage cabinet from Uline with proceeds from the OTARMA MORE grant.
- Will ask the County Engineer to touch base with Bergman's about the repair work needed on TR 139 from work they did repaving the road last year.
- Still waiting for the used forklift to arrive from ODOT. The cost was \$2,500. Since it still will not start, the Trustees agreed to have it taken to Gary Hoodlebrink for repair.
- Trustee Green made a motion to allow up to \$1,500 to be spent for outside hired labor to perform concrete work at the road maintenance building. Trustee Runion seconded. All answered yes to roll call. Motion passed.
- Trustee Green made a motion to purchase a catch basin from Spoerr Concrete for proper draining of the parking lot at the road building. Trustee Runion seconded. All answered yes to roll call. Motion passed.
- The Woodville Buckeyes will be picking up trash along TR 121, TR 28, TR 93, and TR 62 this Sunday, April 24. Thank you Woodville Buckeyes!

FISCAL OFFICER – Kepus will file the first State & Local Fiscal Recovery Funds (SLFRF) Compliance Report under federal guidelines tomorrow with the U.S. Department of Treasury.

Expenditures from March 3, 2021 through March 31, 2022 need to be reported. Woodville Township has had no expenditures to date has not selected a project yet. Woodville Township will receive a total of \$130,100.82. The funds must be obligated by 12/31/2024 and paid for by 12/31/2026.

As most townships do not receive federal funding, townships are not generally familiar with federal procurement standards, which are applicable to all American Rescue Plan Act (ARPA) expenditures. Compliance with federal procurement requirements was not an issue under the CARES Act, because everyone was under a state of emergency, which is one of the exceptions to the federal guidelines.

The Treasury ARPA Final Rule was clear that all funds would be subject to federal procurement standards, which are referred to as the Uniform Guidance (UG) and generally set forth in 2 C.F.R. Part 200. The UG does not only contain requirements for when funds are spent, but also has requirements for recipients to have in place prior to the expenditure of any funds. The UG specifically requires any recipient to have: (1) "internal controls" in place; (2) documented procurement policies, and; (3) written standards of conduct relating to conflicts of interest. The recipient is also required to maintain all records necessary to document the detail involved in the procurement.

Trustee Runion made a motion to adopt **Resolution 2022-04** authorizing future expenditures from American Rescue Plan Act Funds. Trustee Green seconded. All answered yes to roll call. Motion passed. The Resolution stated that the township elects to use the standard allowance and its presumption of revenue loss due to the public health emergency and to use the amount authorized to fund government services.

Trustee Hammer made a motion to adopt **Resolution 2022-06** authorizing an increase in the micro-purchase threshold and adopt the U.S. Treasury's Uniform Guidance Procurement Policy. Trustee Green seconded. All answered yes to roll call. Motion passed.

Trustee Green made a motion to renew the agreement with Sedgwick in the amount of \$540 for worker's compensation third-party administration services. Trustee Hammer seconded. All answered yes to roll call. Motion passed.

Trustee Hammer made a motion to approve the warrants. Trustee Green seconded. All answered yes to roll call. Motion passed. Trustee Green made a motion to approve the Trustee's April 6, 2022 regular meeting minutes. Trustee Runion seconded. All answered yes to roll call. Motion passed.

At 9:38 pm, with no further business, Trustee Green moved for adjournment. Trustee Runion seconded. This meeting was held in accordance with the Ohio Revised Code's Sunshine Law.