

MINUTES OF THE WOODVILLE TOWNSHIP TRUSTEE'S REGULAR MEETING APRIL 16, 2014

This regular meeting of the Woodville Township Trustees was held on April 16, 2014. Those in attendance: Trustees: Chairman Bill Hammer, Ken Green, Paul Heineman, Fiscal Officer Lori Kepus --- Road Supervisor Jim Busdiecker --- Zoning Inspector Bill Rowles --- Fire Chief Bill Andrews (left at 8:00 p.m.) --- Sandusky County Engineer Jim Moyer (left at 7:20 p.m.), Jim Vallance, Gerken Paving, Kevin Hollar, The Shelley Co. (both left at 7:10 p.m.).

Chairman Hammer called the meeting to order at 7:00 p.m. and as the Project Manager he began with the opening of four bids received for the Issue II 2014 Township Roads Repaving Project for the Townships of Woodville, Washington, Madison, and Jackson. The general contract amounts were as follows:

Gerken Paving	\$484,933
Kokosing	\$493,008
M&B Asphalt	\$505,486
Shelley Co.	\$464,951

Mr. Moyer will review the bid specifications. One of these bids will be accepted after the award of the State Issue II grant this July. Moyer stated that "those were really good prices even better than the county's bid a few weeks ago where asphalt was \$65/ton and you were quoted \$58/ton."

Minutes from the April 2, 2014 regular meeting were approved by unanimous vote. Trustee Green made a motion to approve the warrants. Trustee Heineman seconded. All answered yes to roll call. Motion passed.

EMS – EMS Personnel Mike Tuttamore and Jeff Herman stopped by to report everything is running smoothly in their department.

ZONING – Zoning Inspector Bill Rowles reported that the joint meeting of the Township Zoning Commission and Zoning Board of Appeals on April 9 to discuss implementing the Township's new home based business permit process went very well and all members of both boards were present at this meeting. All were in agreement to proceed.

The current conditional use permit fee is \$250. Examples of some potential conditional uses in the Township are a shooting range, home based business, and auto wrecking yard. Trustee Heineman made a motion to charge a special reduced rate of \$50 for a conditional use permit **for home based businesses only** through December 31, 2015 in order to encourage current home based business owners to obtain a permit. Trustee Green seconded. All answered yes to roll call. Motion passed.

Mr. Rowles also presented one approved zoning permit for Sherri Ahrens, 7162 SR 582, Woodville, for a 24' x 36' detached garage with a 10' porch. The \$50 permit fee was paid.

Mr. Rowles reported that Martha Bowen from the Sandusky County Health Department informed him that the Rodriguez's fire damaged house on TR 165 is definitely on the list of possible removals in the *Moving Ohio Forward* program.

Mr. Rowles spoke with a contractor (Allterior Builders, Helena) about the Township's requirements for a driveway and pole barn permit for new house construction on TR 16 south of 4011 TR 16. Mr. Rowles recommended to the Trustees that they allow a zoning permit to be written for the installation of a pole barn with the stipulation that a house will be built on the property in the near future. The Trustees agreed unanimously.

Mr. Rowles will meet with John Willey, Director of Sandusky County Regional Planning, on April 22 to discuss updating the zoning maps for the Township and Village of Woodville to reflect a recent annexation of Woodmore Schools to the Village; the rezoned Township property beside the fire station; and to correct several minor errors on the official map.

CEMETERY – Caretaker Jim Busdiecker reported that he purchased a metal detector to help in detecting grave markers, and reported that it works very well and allows the buried markers to be found quickly.

ROADS – Road Supervisor Jim Busdiecker reported that both he and Trustee Hammer investigated a small culvert on an undeveloped lot south of 4011 TR 16 that was only 8" wide, but Township standards state culverts must be a minimum width of 12". The Trustees agreed to waive the 12" minimum standard for this culvert only because the 8" size is sufficient for this small area under the stipulation that the property owner must reset the culvert and the Township must witness the installation.

After discussion, Trustee Green made a motion to purchase a Leica Rugby 670 w/Rod Eye 160 Laser and Receiver from City BluePrint of Toledo in an amount not to exceed \$3,500. Trustee Hammer seconded. All answered yes to roll call. Motion passed.

The Sandusky County Engineer sent a letter announcing they will be having their annual Pavement Marking Contract for 2014. If the Township would like to mark any roads they need to respond to the engineer by May 2. Roads should be a minimum of 16' wide for centerline stripping and a minimum of 18' wide for edge line stripping. No roads with just edge line stripping can be submitted. Busdiecker stated that pavement marking is needed on TR 28 from TR 165-169 (one mile) and TR 16 from Route 20 to TR 163 (1/2 mile). The project will cost approximately \$2,400. Trustee Green made a motion to submit this project to the county engineer as stated above. Trustee Hammer seconded. All answered yes to roll call. Motion passed.

MINUTES OF THE WOODVILLE TOWNSHIP TRUSTEE'S REGULAR MEETING APRIL 16, 2014 – PAGE 2

Trustee Green made a motion to adopt **Resolution 2014-03** in support of the renewal of State Issue I – The State Capital Improvement Program that will be on the May 6 ballot. Trustee Heineman seconded. All answered yes to roll call. Motion passed. Issue I is the proposed constitutional amendment to fund public infrastructure capital improvements by permitting the issuance of general obligation bonds.

The State Capital Improvement Program is also known as Issue II and is a grant program, usually 60-40 or 50-50, the supports road and bridge projects across the state through funding. This program has been known by different names over the years. In 1987, it was known as Issue II because it was the second issue on the ballot at that time. It successfully passed in its first year. Another year it was the first issue on the ballot, so it was then known as Issue I. It must be renewed every 10 years. To avoid confusion on future ballots, it became known as the State Capital Improvements Program. There are no new taxes required to fund repayment of the bonds issued for this program.

Kepus presented the Trustees with a spreadsheet of the costs to the Township for the cleanup of the 2014 historical, record breaking, coldest and snowiest winter season yet. Total snow accumulation in our area was 86 inches. There were 18 major snow and/or ice cleanup days resulting in 711 regular labor hours and 217 overtime hours. The total cleanup costs for this season were almost \$40,000, and normal expenses at this point in the fiscal year are approximately \$17,000.

FIRE DEPT – Fire Chief Bill Andrews reported that he attended a meeting of the Sandusky County EMA Communications & Homeland Security Committee last week and members discussed what equipment would serve the most benefit to the county with funds from a potential FEMA grant and arrived at these potential ideas: a 600 watt mobile generator that could be used by any department in Sandusky County with the hope that surrounding counties also purchase a unit and then share the connection costs; PPE disposable items for hazardous waste; controls and updates for the current tornado sirens; or a mobile communication tower.

Chief Andrews also reported on the following:

- The department will undergo training on the MARCS radios from Bender Communication on April 21 at the fire station.
- Chief Andrews and Assistant Chief Mark Grove will attend a state fire fighting training April 24 in Reynoldsburg.
- The Sandusky County EMA and LEPC have donated a flowstop football kit. This is a hazmat billable item that has a value of \$650/bucket.
- X-4 will be taken to WW Williams for installation of a gate valve.
- The St. Baldrick's hair cutting fund raiser for children's cancer research is May 4 at the fire station.

HARTLEY PROPERTY – Trustee Green reported that the Hartleys agree to the Township's request for an easement behind the fire station and have suggested a price not to exceed \$5,000, but Trustee Heineman stated that he feels that it is a waste of Township money to pay for permission to use this strip of land for emergency vehicle use only and feels that an easement for this area and use should only cost \$1 as much as the vehicles have to use this strip of land. If the ground is too muddy to get through, mutual aid will just have to be used to get to the emergency. Trustee Hammer also stated that he does not wish to expend \$5,000 of the Township's money for this use and the Township has already invested \$1,000 for a property survey. The Trustees decided unanimously to not pursue this easement at such a high cost.

JEDD – Trustee Hammer reported that all entities involved have held their public meetings and signed their resolutions accepting the JEDD contract and we are currently in the 30-day wait period before the actual signing of the contract can take place. The last resolution was signed April 7, so after May 7 all parties (Woodville Township, Harris Township, and the Village of Elmore) can sign the official contract to create a JEDD district on SR 51.

FISCAL OFFICER – Fiscal Officer Lori Kepus reported that the Ohio Township Risk Management Authority (OTARMA), the Township's insurance provider, has awarded the Township a \$500 MORE grant for the financing of any risk management initiative to reduce or eliminate risk exposures leading to liability and property claims. The Township will use these funds toward the purchase of high water signs.

The Trustees unanimously agreed to renew the Township's agreement with CareWorks as the Township's worker's compensation managed care organization (MCO). CareWorks has been endorsed by the Ohio Township Association since 1997 as the preferred MCO. MCOs are responsible for the medical management of employer's work-related injuries and illnesses. Every employer in Ohio must have a MCO which is paid for directly by the Bureau of Worker's Comp.

The Trustees approved the use of the fire hall for Firefighters Dave Miller on April 27 from 10 a.m. to 1 p.m. and Eric Sidle on July 20 from 9 a.m. to 5 p.m.

Randy Strzesynski (arrived at 7:30 p.m. and left at 7:45 p.m.) was present to inform the Trustees that more shingles have blown off the rental house and the gutters need to be cleaned out. The Trustees have decided to gather quotes for a new roof.

At 9:15 p.m., with no further business, Trustee Green moved for adjournment. Trustee Hammer seconded. This meeting was held in accordance with the Ohio Revised Code's Sunshine Law.