

# MINUTES OF THE WOODVILLE TOWNSHIP TRUSTEE'S REGULAR MEETING APRIL 15, 2015

This regular meeting of the Woodville Township Trustees was held on April 15, 2015. Those in attendance: Trustees: Chairman Ken Green, Bill Hammer, Paul Heineman, Fiscal Officer Lori Kepus --- Zoning Inspector Bill Rowles (left at 7:10 p.m.) Road Supervisor Jim Busdiecker --- Fire Chief Bill Andrews --- Township Resident and Zoning Commission Member Bob Schroeder (arrived at 7:40 p.m.) --- Mike Roe and Linda Hartman from the American Red Cross (left at 7:25 p.m.) and Ron Zakrzewski.

Chairman Green called the meeting to order at 7:00 p.m. Minutes from the April 1, 2015 regular meeting were approved by unanimous vote. Trustee Hammer made a motion to approve the warrants. Trustee Green seconded. All answered yes to roll call. Motion passed.

**GUESTS** – Mike Roe and Linda Hartman from the American Red Cross were in attendance. The Trustees requested that they attend a meeting before their next blood drive as several previous blood drives have left the hall in disarray and the Red Cross was told that they were not welcome back. Linda explained that the drives are under the new management of Mike Roe. Mike said he will personally attend the drive and make sure that everything is cleaned up and put back in its original place. Linda signed a hall use form for Friday, May 15 from 11 a.m. to 6:30 p.m. The Trustees approved this use form and stated that there will be no more second chances. Linda also stated that if there is ever any damage or slips or falls, the Red Cross will take care of it.

Ron Zakrzewski was in attendance and stated that he met with Jeff Baker from the Sandusky County Soil and Water Conservation District at Ron's property on TR 38 and Baker told him that Ron's only options to resolve his water problem are to (1) ask Kokosing to clean or provide a ditch for the outlet of the water to TR 40 and then the Township can lower the existing road culvert, or (2) file a petition and pay the \$500 fee to the county commissioners to have the ditch cleaned. Ron stated that he still needs to speak with his neighbor, Area Aggregates. The Trustees reiterated that the Township is not responsible for draining Ron's land. The Township is responsible only for the drainage of the roadway and road right-of-way.

**EMS** – No report.

**ZONING** – Zoning Inspector Bill Rowles presented two approved zoning permits: James Myers, 6914 TR 165, Woodville, for a 24' x 40' addition to his existing barn and Janice and Scott Schroeder, 4820 TR 163, Woodville, for a 26' x 28' barn on the farm property across the road from their home. Their old barn will eventually be demolished. Each paid the \$50 permit fee.

The Schroeders also told Mr. Rowles that they would like to run underground electric service from their house to the new barn and wondered if the Township charged a fee to bore under the road. It was stated that the Township does not currently have a fee for a horizontal bore under the road, but they have been discussing establishing a fee as they anticipate that when the pipeline project gets started there will be many township roads torn up. The Trustees are going to explore what other townships and the county engineer are going to implement.

Ted Nitkiewicz filed for a zoning permit to construct a garage in his front yard. This is against the Woodville Township Zoning Resolution Section 7.2-1. He filed a zoning variance. The Woodville Township Zoning Board of Appeals will hold a public hearing April 22 at 7 p.m. to review his application to construct a detached accessory building-garage in his front yard.

**CEMETERY** – Jim Busdiecker stated that workers are busy laying mulch, adding dirt and top soil on fresh graves, and seeding graves.

Busdiecker presented a brochure about a new straw product that is stapled to the ground and then decays into the soil to give moisture to seed and hopefully grow grass faster and more evenly. He said it would cost about \$1.07 a grave. The Trustees also discussed using the new product on TR 28 where a culvert was recently replaced. Trustee Hammer made a motion to purchase a roll of the straw blanket from Daft Erosion Control in Ada, Ohio at a cost not to exceed \$250. Trustee Green seconded. All answered yes to roll call. Motion passed.

**ROADS** – Road Supervisor Jim Busdiecker reported on the following:

- The berm near Steve Huss' house on TR 139 is being torn up by a milk delivery truck, and the Township will repair that area soon.
- Workers are busy berming various roads and fixing equipment.
- The boom mower blade is not staying on after numerous attempts to repair it, and he believes it just needs a new seal. He will take it to the county engineer's office and have them take a look at it.

Trustee Green made a motion to purchase a used Tiger rear flail mower in the amount of \$1,000 from Bay Tractor and trade in the Township's John Deere 609 rotary blade mower for \$500 for a total amount due of \$500. Trustee Hammer seconded. All answered yes to roll call. Motion passed.

Busdiecker presented a quote from MasterMind to provide 360 degree high definition street level video route mapping service and software on a 1.5 mile stretch of TR 671. The quote was for \$1,395 (\$125 per mile with an \$895 minimum project fee plus \$500 for the software package). The county engineer stated that they cannot put a road load limit sign on this road as the road contains plenty of base. No decision was made regarding this issue.

**FIRE DEPARTMENT** – Chief Andrews reported on the following:

- The FEMA grant committee contacted him to let him know that his 2014 grant submission was put on hold because the department's 2010 grant was never closed. He is investigating what went wrong here.
- As none of the parties contacted expressed interest in the remaining out-of-date hose and the village has what they wanted, the department would like to use 300' to have the hose recycled into holster straps and turnout gear bags by a man in Lindsey. The Trustees agreed to this request.
- The department removed the 1951 cloth hose in the fire box at Solomon and Solomon replaced it with a fire extinguisher.
- The department welcomes another possible new member – Torey Lassiter, a current EMT student.
- He is making arrangements with Martin Marietta for a possible "smoke" practice in two of their vacant houses on Lime Road before they are demolished.
- Dave and Shannon Miller will attend FDIC this weekend. Their trip was paid for by the Terry Farrell Firefighter's Fund.
- Assistant Fire Chief Dave Miller and Joe Kopp are still on light duty.
- Some of the department's 1<sup>st</sup> responders may attend a Pipeline Awareness class April 29 – 30 to learn about pipeline emergencies and how to evacuate and provide shelter to victims.

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**FISCAL OFFICER** – Kepus presented the Trustees with the Township's balanced bank reconciliation for the month of March. The Auditor of State began the regular 2013-2014 state audit on April 14. The estimated cost of this audit is \$5,700. The Township had two previous "agreed-upon procedure" audits (smaller, less technical audits), so this year the state requires the township to have a full audit.

Trustee Green made a motion to renew the Township's worker's compensation group rating program with CareWorksComp (Frank Gates and Care Works combined into one third party administrator) in the amount of \$1,095. Trustee Hammer seconded. All answered yes to roll call. Motion passed.

Kepus stated that unfortunately the House of Representatives did not eliminate the proposed phase out of the Tangible Personal Property Tax reimbursements from the proposed HB 64. The substitute bill only provided for an exception for entities in which a nuclear power plant is sited which satisfies the need of only two townships and there are 400 townships that will be impacted by the phase out. Kepus urged the Trustees to email the Township's Senator Dave Burke and ask that townships be held harmless from this phase out.

At 9:15 p.m., Chairman Green made a motion to enter Executive Session to discuss the hiring of the assistant zoning inspector. Trustee Hammer seconded. All answered yes to roll call. Present in Executive Session: Trustees Green, Hammer, Heineman, and Fiscal Officer Kepus.

At 9:40 p.m., Chairman Green made a motion to enter regular session.

Trustee Heineman made a motion to appoint Steve Michaelis as the Township's Assistant Zoning Inspector which may possibly turn into the permanent zoning inspector in June. The position will begin May 1 at a monthly salary of \$150. Trustee Hammer seconded. All answered yes to roll call. Motion passed.

The Trustees discussed the Virginia Swartz nuisance barn structure removal. Ms. Swartz told Trustee Hammer that she was working on a removal plan and still waiting for the Amish to come and give her a quote. The Trustees asked Kepus to send her a certified letter to address the issue of removing the structures stating that the Trustees have a quote from Matt Tille, Gibsonburg, in the amount of \$4,500 to have the Structures removed as this situation has not been resolved by the date that the Trustees and Ms. Swartz previously agreed to. The Trustees plan to sign a notice to proceed and have this situation resolved shortly thereafter.

At 9:53 p.m., with no further business, Trustee Green moved for adjournment. Trustee Heineman seconded. This meeting was held in accordance with the Ohio Revised Code's Sunshine Law.