

MINUTES OF THE WOODVILLE TOWNSHIP TRUSTEE'S REGULAR MEETING APRIL 1, 2015

This regular meeting of the Woodville Township Trustees was held on April 1, 2015. Those in attendance: Trustees: Chairman Ken Green, Paul Heineman, Fiscal Officer Lori Kepus --- Zoning Inspector Bill Rowles (left at 7:20 p.m.) Road Supervisor Jim Busdiecker and Fire Chief Bill Andrews. Trustee Bill Hammer was excused.

Chairman Green called the meeting to order at 7:00 p.m. Minutes from the March 18, 2015 regular meeting were approved by unanimous vote. Trustee Heineman made a motion to approve the warrants. Trustee Green seconded. All answered yes to roll call. Motion passed.

EMS – No report.

ZONING – Zoning Inspector Bill Rowles presented two approved zoning permits: Ron Zakrzewski, 28359 Brookside Lane, Millbury, for construction of 24' x 40' pole barn for agriculture equipment on his property on TR 38 (no permit fee required for ag use); Adam Czaja, 549 Borcharding Road, for a 16' x 16' shed. The \$50 permit fee was paid.

Mr. Rowles presented a permit filed by Ted and Tina Nitkiewicz, 3951 TR 93, Woodville, for a 66' x 40' garage addition to be constructed in his front yard. The \$50 permit fee was paid. Mr. Rowles stated Mr. Nitkiewicz would need a variance to Zoning Resolution Section 7.2-1 which states that accessory buildings are not allowed to be constructed in the front yard. Mr. Nitkiewicz submitted an application for a zoning variance and paid the \$250 application fee. The Woodville Township Zoning Board of Appeals will hold a public hearing on April 22 at 7 p.m. to review his request to construct a detached accessory building-garage in his front yard.

Trustee Green made a motion to adopt a job description for the Zoning Inspector's position as prepared by Mr. Rowles and Lori Kepus. Trustee Heineman seconded. All answered yes to roll call. Motion passed 2-0.

The Township received five applications for the assistant zoning inspector's position. One of the applicants did not live in Woodville Township and was disqualified. The Trustees agreed to hold interviews for this position beginning at 7 p.m. April 8 for the four remaining candidates. Trustee Green made a motion to set the monthly salary for this position at \$150 and a monthly range of \$250 to \$350 when a permanent zoning inspector is hired. Trustee Heineman seconded. All answered yes to roll call. Motion passed 2-0.

CEMETERY – Jim Busdiecker stated that he would like to order a truck load of mulch for Westwood Cemetery from Universal Farms. Workers will also start seeding graves, and he would like to call in Wayne Sandrock to begin seasonal work. The Trustees concurred with these requests.

The Trustees signed three cemetery deeds for Westwood Cemetery – Margaret Linke (one plot), Rosemary Titkemeier (two plots), and Ted Bowen (four plots).

ROADS – Road Supervisor Jim Busdiecker reported that they have been busy with maintenance on the equipment to get ready for the spring season and have also been berming and filling in potholes on various township roads.

Trustee Heineman stated that Tom Miller, TR 28, is still concerned that water is going to run onto his driveway. Workers repaired the culvert near the road next to Miller's property last fall. Busdiecker will keep an eye on the area.

Busdiecker reported that Speck Tires had not yet installed the new tires on the boom mower, but he did take four trailer tires to the Baker Bonningston Auction at the county fairgrounds on March 28 and they were sold for \$175. The boom mower tires will be taken to the next auction.

FIRE DEPARTMENT – Chief Andrews reported on the following:

- Chief Andrews submitted the FEMA Assistance to Firefighter's Fire Safety Grant today for a \$12,300 fire extinguisher training device. The Township's responsibility would be \$585.
- The department welcomes probationary member Belinda Chavez who is currently enrolled in an EMR program. Roy Cortez, who recently moved to Woodville, would also like to join the department, but needs to first complete the 6-month residency requirement. Cortez was a member of the Elmore Fire Department.
- Assistant Fire Chief Mark Grove was nominated by Chief Andrews for the Outstanding Service Award from Owens Community College and was selected. The award ceremony is April 24.
- The department's fund-raising gun raffle was a huge success and they profited over \$20,000.
- The department's Scott thermal camera is 20 years old and they would like to trade it in for a Ballard thermal camera, but discovered that the price was a bit more than what they were first told. It is \$8,570. They will continue to explore their options.
- The department served 496 breakfast's at their final pancake breakfast of the season. Profits will be donated to a trust for Clarence Wilburn.
- Assistant Fire Chief Dave Miller and Joe Kopp are still on light duty.
- Presented the department's March monthly meeting minutes.
- The department received a huge collection of stuffed animals that were collected by Woodmore's National Honor Society to give to children during an emergency run. They do not need this many, so most will be donated to area hospitals and nursing homes.
- The department will attend NOVFA's annual pre-convention in Weston on April 18.
- The department will have their 501(c)3 taxes completed by CPA Ron Busdecker on April 20.
- Upcoming departmental events: April 10-13 – Firefighter Jodi Chesher will offer CPR classes to the public - April 13 (burning permit and weather permitting) will burn 38 acres for Paul Hammer and the following departments will assist – Pemberville, Oregon, Troy Township, Elmore, and any other Sandusky County department that would like to help.

FISCAL OFFICER – Kepus presented the Trustees with the Township's updated Fund, Revenue, and Appropriation Status Reports. Kepus stated that the Township received their share of the Local Government Fund \$10 million distribution which amounted to \$8,365.

At 8:45 p.m., with no further business, Trustee Green moved for adjournment. Trustee Heineman seconded. This meeting was held in accordance with the Ohio Revised Code's Sunshine Law.