

## THE WOODVILLE TOWNSHIP TRUSTEE’S REGULAR MEETING – April 7, 2021

This regular meeting of the Woodville Township Trustees was held April 7, 2021. Those in attendance: Trustees: Chairman Ken Green, Paul Runion and Bill Hammer, Fiscal Officer Lori Kepus, Road Supervisor Jim Busdiecker, Fire Chief Bill Andrews, Assistant Fire Chief Dave Miller, and Zoning Inspector Steve Michaelis.

Trustee Chairman Ken Green called the meeting to order at 7:00 pm and led the audience in the Pledge of Allegiance. This meeting was held observing the COVID-19 pandemic precautions including social distancing.

**EMS** – No report.

Trustee Hammer made a motion to enter Executive Session at 7:02 pm to discuss a disciplinary issue with a firefighter. Trustee Green seconded. All answered yes to roll call. Motion passed. Present in Executive Session: Trustees Green, Runion, Hammer, Fiscal Officer Kepus, Fire Chief Andrews and Assistant Fire Chief Miller.

The Trustees returned to the regular meeting at 7:33 pm. No action was taken.

**FIRE DEPARTMENT** – Chief Bill Andrews reported the department had two Mutual Aid calls for large structure fires since the last Trustee’s meeting: the department and six others from three different counties assisted Townsend Fire Department, and they assisted the Gibsonburg Fire Department for a structure fire last Saturday by hauling 9,000 pounds of water.

In other fire news:

- The Breathing Air fill station has a broken handle and a service call was placed.
- 7 SCBA bottles were taken in for hydrostatic testing. The bottles are required to be tested every 5 years.
- The last pancake breakfast of the season will be held April 11.
- The next Bloodmobile is scheduled for 4-22.
- Incident Command needs a set of vests, estimated cost up to \$650.
- The WVFD, Inc. has purchased \$3,000 worth of Ice Rescue equipment for the department.

Quotes were reviewed from the following for a new Breathing Air Compressor System:

- Breathing Air Systems, Reynoldsburg, \$48,658
- ProAir Midwest, Indiana, \$44,600
- MaxAir, Texas \$33,122

After discussion, Trustee Green made a motion to approve the quote from Breathing Air Systems in the amount of \$48,658. Trustee Runion seconded. All answered yes to roll call. Motion passed. Although this was the highest quote submitted, the Trustees and Fire Department chose to remain with the manufacturer of their current system as the fire department feels they have the best quality, have a closer proximity to the station for future repairs, they’ve been with them for years, and they offer great service.

**CEMETERY** – Jim Busdiecker reported that the block they had left over from building a bay onto the salt bin at the road garage was used to build a barrier for the stone stored at the cemetery. The trustees approved the purchase of an additional 12 blocks to make the structure larger. Cemetery cleanup at the both cemeteries was done and they had two funerals last week. Workers will soon begin installing footers for new monument foundations.

Trustee Green made a motion to accept the quote from Fremont Fence in the amount of \$1,275 - \$1,575 depending on the work that will be needed to finish the project of replacing two panels and posts on the fence that was damaged by a vehicular accident last winter. Trustee Hammer second. All answered yes to roll call. Motion passed. The cost will be paid by the motorist involved in the accident.

**ROAD DEPARTMENT**- Road Supervisor Jim Busdiecker reported on the following:

- We have installed 480’ of 12” tile and 25’ of 6” tile and a catch basin on TR 48 in preparation for the upcoming Issue II project. We still have a little bit to go.
- The county hydroseeded the TR 40 & TR 42 ditches.
- We have been hauling stone like crazy from Martin Marietta every Wednesday and would like to finish up before the quarry opens to the public to increase our stockpile for upcoming road and cemetery projects. This will result in huge savings to the Township as we can berm our own road projects.
- The Village of Genoa has a paver that they would like to get rid of for free. It would be perfect for paving a parking lot or when the township decides to put in new roads at Westwood Cemetery for the new addition. The Trustees agreed that we would take it for free with the condition that if it is too expensive to fix, we have the right to take it to the scrap yard and give them the money.
- Will soon be working on installing the new road signs from the ODOT grant.
- The trailer sold for \$700 at the Baker & Bonnigson Consignment Auction in Fremont. Minus the seller’s fee of \$120, it netted \$580 to the township.
- Trustee Green made a motion to purchase a Broom from ODOT in Bowling Green for \$854. Trustee Runion seconded. All answered yes to roll call. Motion passed.
- Madison Township would like to buy our old Broom for \$500.

Trustee Green made a motion to advertise in the Suburban Press for two weeks for a part-time, possible full-time worker for the road/cemetery departments. Trustee Runion seconded. All answered yes to roll call. Motion passed.

Trustee Hammer prepared a permit application to be used for requests for an open cut in the pavement on a Township Road. The Emch Brothers wish to install a tile and will need a road cut on TR 56 that will be done by their contractor. The fee is \$600.

Kepus stated that there is currently legislation introduced by the Senate Transportation Committee to increase the Force Account Limits for road projects from \$45,000 to \$150,000 to reflect the current cost of road projects. HB 74 has been amended to now reflect only an increase in the force account limits biennially by 3 percent or by the consumer price index, whichever is less. A full vote is expected soon.

Trustee Runion spoke with Jason Ohm, owner of the old Atlas Building on East SR 20. The Township is awaiting a letter from Mr. Ohm regarding his proposal of what he is going to do with the building. He could sign it over to the Sandusky County Land Bank to get on their demolition list. Sheet metal is blowing off the roof and weeds are encroaching on the neighbor’s property. He stated he will clean up the brush and weeds soon.

Sandusky County Engineer Carlos Baez submitted a letter to the Ohio EPA regarding Area Aggregates' antidegradation permit application for the increase of discharge of water from the plant which flows down Township Road 40 to Sugar Creek stating what the county has found to be the effects of such action.

**ZONING** – Zoning Inspector Steve Michaelis presented the following approved zoning permits:

- Mark Damschroder, 2626 TR 24, Gibsonburg, 42' x 40' barn for storage. The \$50 permit fee was paid.
- Fred & Tammy Gerwin, 2520 SR 300, Gibsonburg, 80' x 96' barn for storage with 10' x 80' porch. No fee, ag permit.
- Chris Stone, 429 CR 117, Woodville, 60' x 48' barn for storage. No fee, ag permit.
- Bill Weiland, 5773 CR 169, Woodville, 40' x 64' barn for storage. No fee, ag permit.
- Shane Baumert, 2476 CR 42, Gibsonburg, 40' x 56' shop for storage. The \$50 permit fee was paid.
- David Osborne, 7515 SR 582, Woodville, 80' x 300' pond. The \$50 permit fee was paid.
- Lynnlee Wolpert, 7330 CR 107, Gibsonburg, 20' x 28' garage. The \$50 permit fee was paid.
- Rhonda Brickner, 3838 TR 93, Woodville, pool. The \$30 permit fee was paid.

In other Zoning News:

- Tom Linke – junk on various properties – I spoke to Tom who claims he has moved a few vehicles.
- Ryan Moser – TR 24 – We had a phone discussion.
- Tony Turner – There is a semi-trailer parked on his property between the barn and road that is being used for storage. I wrote him a letter stating that the trailer must be removed by May 15<sup>th</sup>.

The Zoning Board of Appeals will hold a public hearing for home-based business permit applications on April 20 at the fire station from: Allan Magsig Sawmill, TR 56, Kent & Debra Kirk, Country Mercantile, SR 300, Fred & Tammy Gerwin, SR 300, Doug Edwards Garage, SR 300, and Kyle Heins, TR 56. The hearings on each application will be staggered throughout the evening beginning at 7 p.m. to avoid large crowds.

Michaelis forwarded a “request for information” email he received from Sophia Lopez, no address was given. Ms. Lopez was requesting if any properties in the township in 2020 that had high weed and grass violations resulted in the township having to take care of the situation and bill the homeowner. Kepus stated she called the phone number attached to the email and no one answered it was just a generic greeting on their answering service stating “how can we help you with your home needs?” Kepus did state that there were no properties in the township that were cleaned up by township workers in 2020 that were billed.

**FISCAL OFFICER -** Lori Kepus presented the Trustees with the Township's balanced bank reconciliation for the month of March, and the updated Fund, Revenue, and Appropriation Status reports.

Below is the March financial report.

March Revenue Received	\$	506,489.22
March Expenses Paid	\$	53,815.85
Balance of all Funds as of 3/31/2021	\$	<b>2,842,144.18</b>

Trustee Hammer made a motion to contract with Sedgwick/CareWorks in the amount of \$510. to serve as the township's third-party administrator and participation in their group rating program and Trustee Green seconded. All answered yes to roll call. Motion passed.

Trustee Runion made a motion to continue participation in the governmental electric aggregation program with the Sandusky County Commissioners. Trustee Hammer seconded. All answered yes to roll call. Motion passed.

Trustee Green made a motion to approve the warrants. Trustee Runion seconded. All answered yes to roll call. Motion passed. Trustee Runion made a motion to approve the Trustee's March 17, 2021 regular meeting minutes. Trustee Hammer seconded. All answered yes to roll call. Motion passed.

At 9:44 pm, with no further business, Trustee Hammer moved for adjournment. Trustee Runion seconded. This meeting was held in accordance with the Ohio Revised Code's Sunshine Law.